**SGM HEALTH AND SAFETY QUICK REFERENCE GUIDE FOR COVID-19**

**Wellness Checks, Mask Wearing and Travel Requirements**

· All children are required to complete a daily temperature and health check. This will occur in the morning at curbside drop-off. Parents are asked to utilize their own thermometer to take their child’s temperature.

· All families are encouraged to send their child wearing a mask each day. All staff will wear masks both indoors and outdoors for the duration of the school day.

· SGM REQUIRES that families self-quarantine for 14 days before returning to school if travelling and returning to New Jersey from states with increasing rates of COVID-19. Please refer to the NJ Travel Advisory List regularly for updates. This includes travel by train, bus, car, plane, and any other method of transportation. This effort contributes to the greater health and safety of our students and school community.

· Absences will be monitored. Parents are asked to communicate regularly with Rosalie regarding any health concerns.

**Handwashing, Cleaning & Sanitizing**

· SGM staff will design an environment to promote social distancing within the classroom.

· SGM staff will implement sanitation procedures throughout the day, disinfecting high volume surfaces such as doorknobs, tables and bathrooms regularly.

· Materials in the classroom will be wiped down immediately after use. High touch areas will be cleaned and disinfected/sanitized regularly and/or before and after access such as meals, activities, art projects, etc.

· Toys or materials that are difficult to clean, such as stuffed animals, will be removed from the program.

· Groups will not exceed 15 individuals and groups will not commingle throughout the day.

· Children will be encouraged to practice hand washing with warm soap and water for 20 seconds throughout their day with a focus on the following times: Upon entering the classroom, before/after an activity, before/after meal/snack, before/after outside time and after using the bathroom. If soap and warm water are not available, staff will provide an alcohol-based hand sanitizer. Hand sanitizer will not be left within reach of children.

**Personal Item Requirements**

· Toys or stuffed animals from home are not permitted in the school building.

· All personal belongings will be sent home daily. Linens need to be washed before they return.

**Staff Requirements**

· Daily COVID-19 health screening survey will be completed for staff upon arrival.

· Staff will undergo daily temperature checks.

· Staff will observe frequent and scheduled hand washing protocols.

· Masks/face coverings will be utilized by staff at all times.